



# **HEALTH and WELLBEING BOARD FORWARD PLAN**

June 2014 Edition

Publication Date: 19 May 2014

# THE FORWARD PLAN

## Explanatory note:

Key decisions in respect of health-related matters are made by the Health and Wellbeing Board. Key decisions in respect of other Council activities are made by the Council's Cabinet (the main executive decision-making body) or the Assembly (full Council) and can be viewed on the Council's website at <http://modern.gov.barking-dagenham.gov.uk/mgListPlans.aspx?RPId=180&RD=0>. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 the full membership of the Health and Wellbeing Board is listed in Appendix 1.

## Key Decisions

By law, councils have to publish a document detailing "Key Decisions" that are to be taken by the Cabinet or other committees / persons / bodies that have executive functions. The document, known as the Forward Plan, is required to be published 28 days before the date that the decisions are to be made. Key decisions are defined as:

- (i) Those that form the Council's budgetary and policy framework (this is explained in more detail in the Council's Constitution)
- (ii) Those that involve 'significant' spending or savings
- (iii) Those that have a significant effect on the community

In relation to (ii) above, Barking and Dagenham's definition of 'significant' is spending or savings of £200,000 or more that is not already provided for in the Council's Budget (the setting of the Budget is itself a Key Decision).

In relation to (iii) above, Barking and Dagenham has also extended this definition so that it relates to any decision that is likely to have a significant impact on one or more ward (the legislation refers to this aspect only being relevant where the impact is likely to be on two or more wards).

As part of the Council's commitment to open government it has extended the scope of this document so that it includes all known issues, not just "Key Decisions", that are due to be considered by the decision-making body as far ahead as possible.

## Information included in the Forward Plan

In relation to each decision, the Forward Plan includes as much information as is available when it is published, including:

- the matter in respect of which the decision is to be made;
- the decision-making body (Barking and Dagenham does not delegate the taking of key decisions to individual Members or officers)
- the date when the decision is due to be made;

## Publicity in connection with Key decisions

Subject to any prohibition or restriction on their disclosure, the documents referred to in relation to each Key Decision are available to the public. Each entry in the Plan gives details of the main officer to contact if you would like some further information on the item. If you would like to view any of the documents listed you should contact Tina Robinson, Democratic Services Officer, Civic Centre, Dagenham, Essex, RM10 7BN (telephone: 020 8227 3285, email: [tina.robinson@lbbd.gov.uk](mailto:tina.robinson@lbbd.gov.uk)).

The agendas and reports for the decision-making bodies and other Council meetings open to the public will normally be published at least five clear working days before the meeting. For details about Council meetings and to view the agenda papers go to <http://moderngov.barking-dagenham.gov.uk/ieDocHome.asp?Categories> and select the committee and meeting that you are interested in.

The Health and Wellbeing Board's Forward Plan will be published on or before the following dates during the 2014 / 2015 Council year, in accordance with the statutory 28-day publication period:

<b>Edition</b>	<b>Publication date</b>
June 2014 edition	19 May 2014
July 2014 edition	30 June 2014
September 2014 edition	11 August 2014
October 2014 edition	29 September 2014
December 2014 edition	10 November 2014
February 2015 edition	12 January 2015
March 2015 edition	16 February 2015

## Confidential or Exempt Information

Whilst the majority of the Health and Wellbeing Board's business will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Representations may be made to the Council about why a particular decision should be open to the public. Any such representations should be made to Alan Dawson, Democratic Services Manager, Civic Centre, Dagenham, Essex RM10 7BN (telephone: 020 8227 2348, email: [committees@lbbd.gov.uk](mailto:committees@lbbd.gov.uk)).

## Key to the table

Column 1 shows the projected date when the decision will be taken and who will be taking it. However, an item shown on the Forward Plan may, for a variety of reasons, be deferred or delayed. It is suggested, therefore, that anyone with an interest in a particular item, especially if he/she wishes to attend the meeting at which the item is scheduled to be considered, should check within 7 days of the meeting that the item is included on the agenda for that meeting, either by going to <http://moderngov.barking-dagenham.gov.uk/ieListMeetings.aspx?CId=669&Year=0> or by contacting Alan Dawson on 020 8227 2348 or [alan.dawson@lbbd.gov.uk](mailto:alan.dawson@lbbd.gov.uk).

Column 2 sets out the title of the report or subject matter and the nature of the decision being sought. For 'key decision' items the title is shown in **bold type** - for all other items the title is shown in normal type. Column 2 also lists the ward(s) in the Borough that the issue relates to.

Column 3 shows whether the issue is expected to be considered in the open part of the meeting or whether it may, in whole or in part, be considered in private and, if so, the reason(s) why.

Column 4 gives the details of the lead officer and or Board Member who is the sponsor for that item.

Decision taker/ Projected Date	Subject Matter  Nature of Decision	Open / Private (and reason if all / part is private)	Sponsor and Lead officer / report author
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<b>Health and Wellbeing Board:</b> <b>Tuesday,</b> <b>17.6.14</b>	<p>Healthwatch Barking and Dagenham Annual Report 2013/14 <i>[Annual Item]</i></p> <p>The Board is asked to note and discuss the first Annual Report from Healthwatch Barking and Dagenham.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	<p>Marie Kearns, Chief Executive, Harmony House (Mkearns@harmonyhousedagenham.org.uk)</p>
<b>Health and Wellbeing Board:</b> <b>Tuesday,</b> <b>17.6.14</b>	<p>The Children and Families Act : Framework</p> <p>The Board will receive an update on the passage of the legislation and relevant issues arising for Barking and Dagenham in terms of implementing the provisions of the Act.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	<p>Meena Kishinani, Divisional Director of Commissioning and Safeguarding (Tel: 020 8227 2786) (meena.kishinani@lbbd.gov.uk)</p>
<b>Health and Wellbeing Board:</b> <b>Tuesday,</b> <b>17.6.14</b>	<p>BHRUT Improvement Programme</p> <p>Steve Russell, the newly appointed Improvement Director for Barking Havering and Redbridge University NHS Hospitals Trust, is invited to the Board to present an update on the Trust's improvement programme following its inspection by CQC in winter 2013/14.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	<p>Steve Russell, Director of Improvement, BHRUT (steve.russell@bhrhospitals.nhs.uk)</p>

<p><b>Health and Wellbeing Board:</b> <b>Tuesday, 17.6.14</b></p>	<p>Joint Assessment and Discharge Service</p> <p>The Board will receive an update on the development of the Joint Assessment and Discharge Service which is an integrated service across three boroughs (Barking and Dagenham, Redbridge, and Havering) that facilitates the safe and timely discharge of patients from acute settings.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Bruce Morris, Divisional Director, Adult Social Care (Tel: 020 8227 2749) (bruce.morris@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>Tuesday, 17.6.14</b></p>	<p>Developing the Health and Wellbeing Board</p> <p>The Board will review its progress since being established as a statutory body in April 2013 and following a development event held on 13 January 2014 determine priorities and areas for improvement in 2014/15.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Mark Tyson, Group Manager, Integration &amp; Commissioning (Tel: 020 8227 2875) (mark.tyson@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>Tuesday, 17.6.14</b></p>	<p>Mental Health Tariff</p> <p>Following the ministerial announcement that the mental health tariff will be cut by 20%, the Board will be considering what the implications of this are for the borough, whether any plans or strategies are affected by the cut, and to what extent parity of esteem between mental and physical health is damaged by this proposal.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Sharon Morrow, Chief Operating Officer, B&amp;D CCG (sharon.morrow@barkingdagenhamccg.nhs.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>Tuesday, 17.6.14</b></p>	<p>Addressing Variation in Primary Care Performance</p> <p>As part of the recommendations to the Longer Lives report (see 25 March 2014 H&amp;WBB agenda), the Board has requested that NHS England presents how it intends to address the variation in primary care performance and make suggestions where NHS England thinks the Board can support improvement programmes for primary care performance.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>John Atherton. Head of Assurance, NHS England (john.atherton@nhs.uk)</p>

<b>Health and Wellbeing Board: Tuesday, 17.6.14</b>	<p>Annual Health Protection Profile</p> <p>Representatives from Public Health England are invited to the Board to present and discuss Barking and Dagenham's Health Protection Profile which is compiled annually.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)
<b>Health and Wellbeing Board: Tuesday, 17.6.14</b>	<p>The Health &amp; Wellbeing Board as a Committee of the Council <i>[Annual Item]</i></p> <p>As part of the induction process for new Health and Wellbeing Board members, the first meeting of each municipal year gives Democratic Services the opportunity to explain the Council's governance and how the Health and Wellbeing Board and its member organisations fit with those arrangements and the Council's political structure.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	Open	John Dawe, Democratic Services Group Manager (Tel: 020 8227 2135) (john.dawe@lbbd.gov.uk) Alan Dawson x2348
<b>Health and Wellbeing Board: Tuesday, 17.6.14</b>	<p>Transforming Services, Changing Lives in East London</p> <p>Local CCGs, NHS England, Barts Health and other local providers have established a clinical transformation programme called Transforming Health, Changing Lives in east London, which will bring together the existing CCG Integrated Care Programmes with a new 'sister "Improving Hospital Care" work-stream. This work will establish the appropriate foundations for a longer term joint transformation programme to bring forward whole system, health economy-wide improvements in the clinical and financial viability of local services in East London.</p> <p>The Board will be briefed on this programme and have the chance to comment on the case for change and the local implications of any proposed re-configuration of services before the programme moves to its next stage.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Sharon Morrow, Chief Operating Officer, B&D CCG (sharon.morrow@barkingdagenhamccg.nhs.uk)

<p><b>Health and Wellbeing Board:</b> <b>Tuesday, 29.7.14</b></p>	<p>The Care Act : Framework</p> <p>The Board is following the passage of the Care Bill into the statute book. This report will be the third in a series of reports that considers the local implications and readiness of the Borough to meet provisions of the legislation once it is given Royal Assent.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Bruce Morris, Divisional Director, Adult Social Care (Tel: 020 8227 2749) (bruce.morris@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>Tuesday, 29.7.14</b></p>	<p>Diabetes Scrutiny: Update on Delivering the Recommendations</p> <p>After giving an initial response to the recommendations on 04 June 2013, it was agreed that the Public Health Programmes Board would be the body responsible for delivering the HASSC's recommendations following its review of diabetes care locally. This report will be the second six-monthly report that tracks implementation of the recommendations.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>Tuesday, 29.7.14</b></p>	<p><b>Autism Strategy</b> : Framework</p> <p>The Board is asked to review and approve the refreshed edition of the Autism Strategy which picks up improvements identified in the Autism Self Assessment Framework and independent mapping exercises.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Glynis Rogers, Divisional Director, Community and Partnerships (Tel: 020 8227 2827) (glynis.rogers@lbbd.gov.uk)</p>
<p><b>Health and Wellbeing Board:</b> <b>Tuesday, 29.7.14</b></p>	<p>Impact of the Recession Scrutiny (Action Plan)</p> <p>The Health and Wellbeing Board will receive and give comments on an Action Plan which will be produced in response to the findings and recommendations of the Health and Adult Services Select Committee's scrutiny review. The review investigated the impact of the recession on residents' mental health and wellbeing. The findings of the review were originally presented to the Board on 25 March for discussion.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Gillian Mills, Integrated Care Director, NELFT (gillian.mills@nelft.nhs.uk)</p>



<b>Health and Wellbeing Board:</b> <b>Tuesday, 29.7.14</b>	<p>Health and Young Offenders</p> <p>The Board will receive a report that outlines the health needs and challenges for young offenders as a cohort. The Board will discuss gaps in service provision and how health inequalities can be addressed for this group.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	<p>Matthew Cole, Director of Public Health  (Tel: 020 8227 3657)  (matthew.cole@lbbd.gov.uk)</p>
<b>Health and Wellbeing Board:</b> <b>Tuesday, 29.7.14</b>	<p>End of Life Care: Progress on Actions</p> <p>Following the meeting of 11 February 2014 at which the Board was presented with a position statement and next steps to take forward the end of life care agenda, the Board will receive and consider an action plan produced by the Integrated Care Sub-group to deliver those next steps.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	<p>David Millen, Integrated Care Delivery Manager   (david.millen@lbbd.gov.uk)</p>
<b>Health and Wellbeing Board:</b> <b>Tuesday, 29.7.14</b>	<p>Urgent Care Board Update</p> <p>The Board is receiving regular updates from the CCG-led Urgent Care Board. This report will be the fourth update following that of 25 March 2014.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	<p>Jane Gateley, Director of Strategic Delivery  (Jane.Gateley@onel.nhs.uk)</p>
<b>Health and Wellbeing Board:</b> <b>Tuesday, 29.7.14</b>	<p>Dementia Needs Assessment</p> <p>The Office of Public Management were commissioned by Public Health to complete a Dementia Needs Assessment for the borough. The key objectives include providing epidemiological information on the prevalence of dementia, consultation with key stakeholders and exploring current services and market gaps. OPM's report will propose a number of recommendations to be considered by the Board.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	<p>Matthew Cole, Director of Public Health  (Tel: 020 8227 3657)  (matthew.cole@lbbd.gov.uk)</p>

<b>Health and Wellbeing Board:</b> <b>Tuesday, 29.7.14</b>	<p>Child Death Overview Panel Annual Report</p> <p>The Board will receive and discuss the Child Death Overview Panel Annual Report of 2013/14.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)
<b>Health and Wellbeing Board:</b> <b>Tuesday, 29.7.14</b>	<p>Improvements to the Breastfeeding Pathway</p> <p>The Board will review the local care pathway for breastfeeding and in doing so identify necessary changes and improvements.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)
<b>Health and Wellbeing Board:</b> <b>Tuesday, 29.7.14</b>	<p>Public Health Review of Projects</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)
<b>Health and Wellbeing Board:</b> <b>Tuesday, 29.7.14</b>	<p><b>Joint Strategic Needs Assessment</b> : Framework</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)

**Membership of Health and Wellbeing Board:**

Councillor Maureen Worby, Cabinet Member for Health (Chair)

Councillor Linda Reason, Cabinet Member for Adult Services and Human Resources

Councillor Jean Alexander, Cabinet Member for Crime, Justice and Communities

Councillor John White, Cabinet Member for Children's Services

Anne Bristow, Corporate Director for Adult and Community Services

Helen Jenner, Corporate Director for Children's Services

Matthew Cole, Director of Public Health

Frances Carroll, Chair of Healthwatch Barking and Dagenham

Dr Waseem Mohi, Chair of Barking and Dagenham Clinical Commissioning Group (Deputy Chair of the H&WBB)

Dr Jagan John, Clinical Director (Barking and Dagenham Clinical Commissioning Group)

Conor Burke, Accountable Officer (Barking and Dagenham Clinical Commissioning Group)

Martin Munro, Executive Director of Human Resources & Organisational Development (North East London NHS Foundation Trust)

Stephen Burgess, Interim Medical Director (Barking Havering and Redbridge University Hospitals NHS Trust)

Chief Superintendant Andrew Ewing, Borough Commander (Met Police)

John Atherton, Head of Assurance (NHS England) (non-voting board member)